

**Instructions to the students writing**  
**Make-up / Summer Quarter/Re-end Examinations, Aug. 2020**

**[A] Make-up and Re-end Examinations shall be conducted online as follows:**

- The weightage will be:
  - + 30 marks for online examination
  - + 20 marks for online assignment
- 1. Online exam [MCQ / Fill in the Blanks / Short answer / Descriptive / etc.] will be conducted as decided by the concerned teacher.
- 2. The students are advised to contact the concerned teacher / HoD for further information. The faculty and the concerned Departments are advised to maintain a record of all exams for future reference and traceability.
- 3. If any student is not able to give the exam in view of any difficulty in internet or other issues, they have to write the exams physically once the institute starts functioning normally.

**[B] Summer Quarter / R-Grade:**

1. Since it is not possible to conduct the classwork and exams for summer quarter this year, the eligible students for Summer quarter are given a chance to appear for makeup examinations conducted as above and awarded grades similar to that of students writing make-up exams.
2. R grade students are also be permitted to write make-up exams and be awarded grades as that of a student writing make- up exams.
3. If they are not willing to appear for the makeup examination, they have to repeat the course as and when it is offered.

**[C] Award of grades:**

1. The students writing Re-end examinations will be awarded with full grade (i.e. S, A, B, C, D, E, P or F) by considering their performance in internal exams and re-end exams put together.
2. All the students writing Make-up/Summer Quarter will be awarded with the grades as per the rules, i.e. the students shall be awarded with one of the grades D, E, P and F based on their performance in the exam and assignment.